

RAINEY COLLINS LAWYERS

Buying/Moving House?

We have prepared a checklist by way of a 'to do' list to help make the transition into your new home organised and less stressful.

Sale and Purchase Agreement

- Has your lawyer checked your sale and purchase agreement before signing?
- Have appropriate clauses been included in the agreement (e.g. finance, builder's report, LIM report, Certificate of Title)?
- Have you obtained finance from your bank?
- Have you advised the bank of your lawyer's contact details?
- Have you organised a builder's report?
- Have you arranged insurance for your new home?
- Have you organised your insurance company to send a certificate of insurance to your lawyer?
- Have you notified your lawyer that all conditions have been satisfied?

Pre-Settlement Inspection

- Have you arranged a pre-settlement inspection with the Real Estate Professional?
- Have you advised your lawyer of any matters arising from the inspection requiring any action?

Settlement

- Have you forwarded your deposit to your lawyer?
- Have you advised your lawyer what your contact details will be on settlement day?
- Have you signed the mortgage or transfer documents?
- Have you arranged for collection of the keys?

Moving House

- Have you arranged movers?
- Have you started packing things you won't need prior to moving?
- Have you selected a room in which you can store all your packed boxes?

- Have you given written notice to your landlord (if applicable)?
- Have you made a record of mail you receive for notifying change of address?
- Have you notified your telephone company of the date you are moving?
- Have you notified your power/gas company of the date you are moving?
- Have you notified your television service Sky/Saturn for transfer (if applicable)?
- Have you arranged care for your children/pets for the day you are moving?
- Have you collected change of address cards?
- Have you arranged redirection for your mail?
- Notify the following of your change of address:
 - Your bank
 - Your credit card company
 - Hire purchase companies
 - Inland Revenue Department
 - Electoral Department
 - The Motor Vehicle Registration Department

